

OXFORD PLANNING COMMISSION

AGENDA

July 13, 2021 – 7 PM

1. **Opening** – Jonathan Eady, Chair
2. ***Minutes** – We have attached the minutes for June 8, 2021.
3. ***Terry Clayton Development Permit Application** – Terry Clayton has submitted a development permit application to install windows and replace the siding on the front side of the existing house located at 1406 Emory Street. We have attached the development permit application.
4. ***Oxford College Development Permit Application** – Oxford College has submitted a development permit application to replace the existing furnace in the existing house located at 1205 Wesley Street. We have attached the development permit application.
5. ***Renovation discussion with Josephine Kelly and Hugh Burnett** – Josephine Kelly and Hugh Burnett have requested to discuss with the Planning Commission their plans to improve the existing house located at 205 Fletcher Street. We have attached a copy of the lot taken from the Newton County Tax Map.
6. ***Carolyn King Development Permit Application** – Carolyn King has submitted a development permit application to install a 6 x 6 storage shed in the rear yard at 128 Longstreet Circle. We have attached the development permit application.
7. **Other Business**
8. **Adjournment**

*** Attachments**

OXFORD PLANNING COMMISSION

Minutes – June 8, 2021

MEMBERS: Jonathan Eady, Chair; Zach May, Vice Chair; Juanita Carson, Secretary; Mike Ready, Jeremy Baker, and Mike McQuaide.

STAFF: Matthew Pepper, City Manager and Zoning Administrator; Johnny Lyons, Building Inspector.

GUESTS: Paul Green; Jeremy York, The Homestar Group; Doug Hicks, Dean of Oxford College; Danielle Miller, Senior Associate Dean of Finance, Operations and Technology, Oxford College; Randy Simon, Director of Facilities Planning and Operations, Oxford College; Lucy Williams, Program Manager, Emory University; James Johnson, University Landscape Architect, Emory University.

OPENING: At 7:01 PM, Mr. Eady called the meeting to order and welcomed the guests.

MINUTES: Upon motion of Mr. Ready, seconded by Ms. Carson, the minutes for the meeting of May 11, 2021 were adopted as amended. The vote was 6-0.

PAUL GREEN DEVELOPMENT PERMIT APPLICATION (814 Emory Street): The Commission reviewed the development permit application to renovate the existing structure at 814 Emory Street. Mr. Green included the following in the scope of work: replace the existing siding and windows, remodel the bathrooms and kitchen, install an air conditioning system, and move the existing drive onto the property which would require a new curb cut onto Emory Street. During the discussion, the Commission explained that Mr. Green would need to supply additional plans and specifications for the proposed interior renovations to obtain the requisite building permits. As for the curb cut, the Commission explained that the property fronts on Emory Street, which is a state highway. Consequently, Mr. Green would need to apply for access to the street with the Georgia Department of Transportation.

Mr. Eady explained that the city has begun the formal process to change the zoning district for this parcel from Town Center to Single Family Residential R-20. The public hearing is scheduled for June 21st with a formal vote from the Mayor and Council to follow on July 6th. The Commission confirmed the existing structure met the setback requirements for both the Town Center and R-20 zoning districts.

Upon motion of Mr. McQuaide, seconded by Mr. Baker, the Planning Commission approved the development permit application to renovate the existing structure at 814 Emory Street (the motion does not include the curb cut onto Emory Street). The vote was 6-0.

WILLIE MAE RHODES DEVELOPMENT PERMIT APPLICATION (506 Moore Street): The Commission reviewed the development permit application to renovate the interior of the existing home at 506 Moore Street. The structure suffered fire damage. Jeremy York, with The Homestar Group, presented the application on behalf of Ms. Rhodes. During the discussion, the Commission noted that the existing structure is a permitted non-conforming dwelling. It does not meet the 1,500 square foot minimum for a dwelling unit located within the R-15 Residential Zoning District as stated in Table 4.2. The Commission further noted that in Sec. 40-575 (4) "Repair" that a nonconforming use cannot be repaired after damage exceeding 50 percent of its replacement cost. With the application, Ms. Rhodes provided a cost estimate of \$66,683.27 to repair the existing structure.

Mr. York estimated the cost to rebuild the structure at \$150 per square foot. Based on this estimate, the total cost to rebuild the structure is approximately \$150,000. The Commission noted that the \$150,000 replacement cost estimate is above twice the estimated repair costs (\$132,000) and therefore would meet the repair threshold stated in Sec. 40-575 (4). In addition, the Commission confirmed that the existing structure met the setback requirements and that some minor cosmetic work on the exterior was necessary. The Commission explained to Mr. York that he will need to submit the requisite

applications for a building permit to the city's building department. Once they are approved, Mr. York can start work on the project.

Upon motion of Ms. Carson, seconded by Mr. Ready, the Planning Commission approved the development permit application to renovate the interior of the existing home at 506 Moore Street. The vote was 6-0.

OXFORD COLLEGE DEVELOPMENT PERMIT APPLICATION: The Commission reviewed the development permit application to install 16 pre-manufactured temporary student housing modules and a pre-manufactured double wide building for a student common space. During the discussion, Dean Hicks explained that Oxford College is expecting an additional 80 students to join the incoming class. Consequently, the college will need to install temporary housing in the parking lot behind the Haygood Dormitory. The temporary housing request includes two 44-bed modular units. The request also includes a separate building that would serve as a common area. The modular units would be connected to utilities including power, water, and sewer. The college expects to have the units operational by August 6th.

The Commission noted that under "Other Uses" in Table 4.4 includes the provision that the Commission can approve temporary uses and structures located within the Institutional Campus zoning district. The Commission confirmed that the development permit approval is expressly limited to a two-year definition to meet the temporary requirement.

As for the building permit requirements, Mr. Lyons explained that the College would need to submit additional plans pertaining to the decks, stairs, and landings. In addition, the College would need to include plans for the exterior lighting for the units. The modular units were not manufactured in Georgia so they will have to be approved by the Department of Community Affairs. Mr. Simon replied that they are working to address these issues prior to the construction phase of the project.

Upon motion of Mr. Ready, seconded by Mr. McQuaide, the Planning Commission approved the development permit application to install 16 pre-manufactured temporary student housing modules and a pre-manufactured double wide building for a student common space in the parking lot behind Haygood Hall. The vote was 5-0 with Mr. Eady abstaining.

DISCUSSION ON AMENDMENTS TO CHAPTER 40: The Commission reviewed the document with the proposed amendments to Chapter 40. During the discussion, the Commission agreed to adjust their recommendation to Sec. 40-575 "Repairs or Reconstruction following Casualty Event" to state that if a homeowner promptly rebuilds the structure, they would not be required to change the dimensional requirements. In addition, they also agreed to remove their recommendation to amend the section pertaining the Residential Infill Overlay Residential district. They will revisit this section at a later date.

In addition, the Commission discussed the process moving forward:

- Mr. Pepper will share the Commission's recommendations with the Mayor and Council at a conceptual level.
- If the Mayor and Council are supportive, the city will move forward with asking the City Attorney or another entity to draft the official language to amend the ordinance.
- The Commission will review and approve the draft language to send to the Council for final adoption.

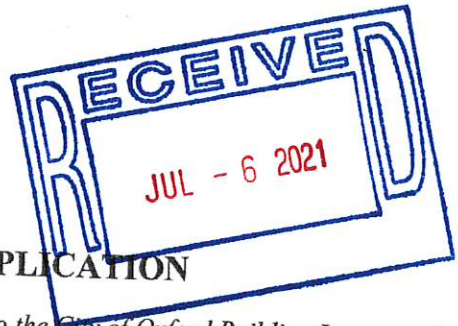
OTHER BUSINESS: The Commission discussed returning to in-person meetings in July. During the discussion, Mr. Pepper informed the Commission that the City Council held their June Regular Session Meeting in-person with an option to join via Zoom. In addition, the City Council will consider amending the city's mask policy to conform with the current CDC guidelines at the June Work Session. Mr. Pepper

will inform the Commission on the Council's decisions regarding masks. The Commission tentatively agreed to meet in-person beginning in July.

ADJOURNMENT: Mr. Eady adjourned the meeting at 8:02 PM.

Submitted by:

Juanita Carson, Secretary



DEVELOPMENT PERMIT APPLICATION

This is NOT a Building Permit but, is a requirement for an application to the City of Oxford Building Inspector for the appropriate required Building Permit. All items must be completed, or marked N/A. See the attached Checklist. The completed form must be submitted 10 days before the next meeting of the Planning Commission.

GENERAL INFORMATION

Name of Applicant: Terry Clayton Date of Application: 7/6/2021
 Address of Applicant: 5030 Turner Court Conway
 Telephone # (s) of Applicant: 770-480-1420
 Address / Subdivision / Lot# / Parcel#(s) where the proposed work will occur (list all): 1406 Emory street Oxford
 Owner of above location(s): Terry L Clayton
 Name of General Contractor (if different from Applicant): _____

Type of work: New building Addition Alteration Renovation Repair Moving
Land Disturbance Demolition Other

Type of dwelling: Single Family Multi-family Included Apartment Number of units: _____

Briefly describe the proposed work: INSTALL WINDOWS + SIDING ON FRONT HOUSE

Does the proposed work change the footprint (ground outline) of any existing structures? YES NO

Does the proposed work add a structure(s)? YES NO

List additions to: Heated Sq.ft. _____ Unheated Sq.ft. _____ Garage Sq.ft. _____ New Sq.ft. _____
 Is the above lot in the Special Flood Hazard Area on FEMA's Flood Insurance Rate Map? Yes No
 (Map available from City Clerk)

ZONING DISTRICT (the setback requirements and the zoning map are available from the City Clerk)

Zoning District R-15
 Setback Requirements:
 Front setback 35 ft. Side setback 10 ft. Rear setback 25 ft.
 Minimum required lot width at building line _____ ft.

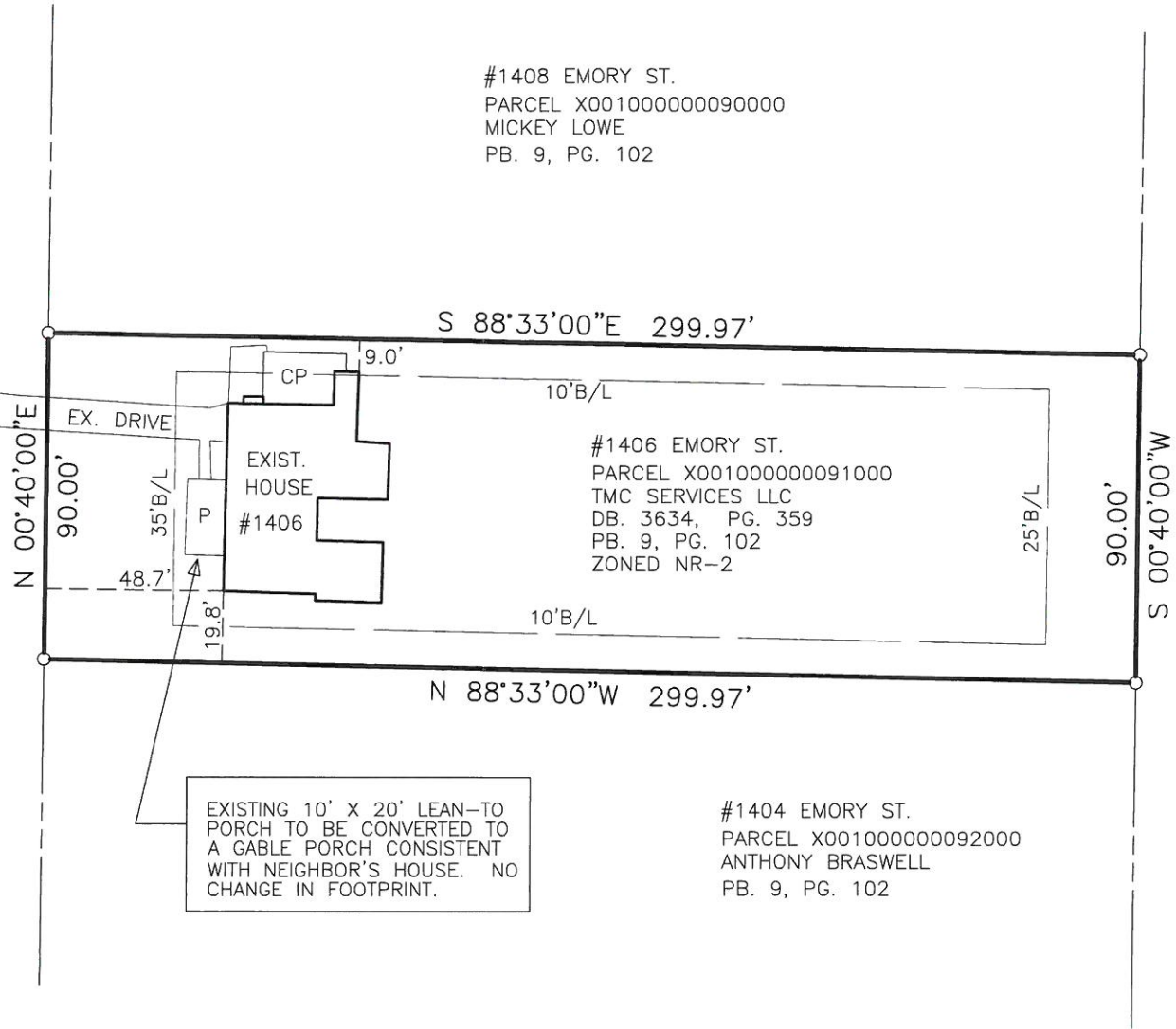
MECHANICAL INFORMATION (if utility work is included in the proposed work)

- A) Sewerage: Is there a change? Yes No City Sewer Septic If so, describe: _____
- B) Water Supply: Is there a change? Yes No City Water Well If so, describe: _____
- C) Number of Restrooms (Commercial): Is there a change? Yes No Full Half If so, describe: _____
- D) Number of Baths (Residential): Is there a change? Yes No Full Half If so, describe: _____
- E) Heating: Is there a change? Yes No Electric Gas Oil Propane Other If so, describe: _____
- F) Electrical: number of outlets

RECORD NORTH
FROM PB. 9, PG. 102



EMORY STREET - 100'R/W



EXISTING 10' X 20' LEAN-TO PORCH TO BE CONVERTED TO A GABLE PORCH CONSISTENT WITH NEIGHBOR'S HOUSE. NO CHANGE IN FOOTPRINT.

OWNER: TMC SERVICES, LLC
TERRY CLAYTON

LEGEND

CP CARPORT
P PORCH

SITE PLAN FOR:

TMC SERVICES, LLC

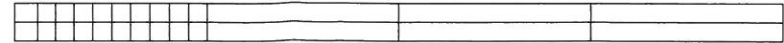
LOT 26, BLOCK E, OXFORD SQUARE SUBDIVISION, UNIT VI
9TH DISTRICT

TOWN OF OXFORD

NEWTON COUNTY, GEORGIA

DATE: 4-9-2018

50 0 50 100 200



GRAPHIC SCALE: 1 INCH = 50 FEET



PREPARED BY:
CHARLES O. WIGGINS, RLS NO. 2293
FOR THE FIRM: WIGGINS LAND SURVEYING, LLC
CERTIFICATE OF AUTHORIZATION NO. LSF 1213
1781 HONEY CREEK ROAD SW
CONYERS, GA. 30094 PH. 404-427-8279

STRUCTURAL INFORMATION

Type of Foundation: Moveable Pier & Footer Slab on grade Basement Other

Type of Construction: Frame Masonry Structural Insulated Panel Insulated Concrete Form
 Panelized Industrialized Manufactured

SITE PLAN DRAWINGS (required for changes to the footprint of existing structures)

- A) Attach an accurate scale drawing or copy of official plat showing shape, size, dimensions, and location of the lot. Note the Zoning District on all drawings.
- B) Show the applicable minimum setback lines on all drawings, and the dimensions from the existing and proposed structure(s) to the lot lines.
- C) Attach a dimensioned drawing, showing the location of any proposed work that changes, or adds to the footprint of any structure(s) on the site.
- D) The following dimensions below **MUST** be included on the drawings:
 - Width of lot at proposed work location 637 feet Width of new work feet
 - Depth of lot at proposed work location 595 feet Length of new work feet
 - Height of new work feet (the maximum habitable area is 35’ above grade for R districts; 45’ in PI districts)

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW IT TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THE TYPE OF WORK WILL BE FOLLOWED. GRANTING OF PLANNING APPROVAL DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL ORDINANCE OR REGULATION REGARDING CONSTRUCTION, OR THE PERFORMANCE OF CONSTRUCTION.

Randy M. Simon

Signature of Applicant

----- OFFICIAL USE ONLY -----
DEVELOPMENT PERMIT

Date Received by Zoning Administrator: _____

Date Reviewed by the Planning Commission: _____

The proposed work contemplated by this application meets the appropriate development standards for the Zoning District noted above. **This is not a building permit in Oxford.**

Approved by: _____ Date: _____

Planning Commission

Development approval is hereby issued, and the applicant is authorized to apply for a building permit with the City of Oxford Building Inspector. **This Development Approval expires six months from the date issued.**

Issued by: _____ Date: _____

Zoning Administrator

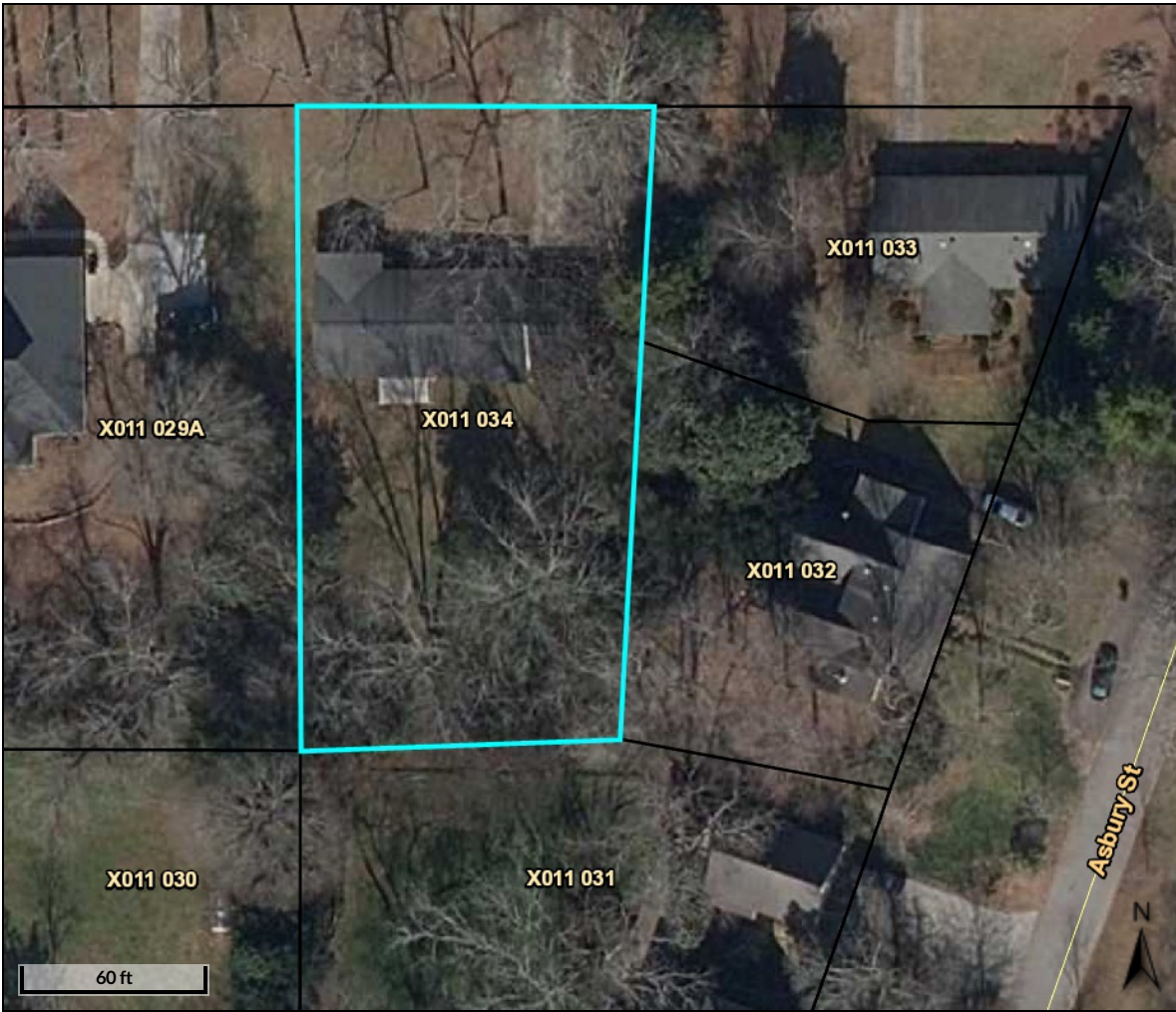
NOTE: This document must be accompanied by all supporting documentation, also signed by the Planning Commission, for consideration by the City of Oxford Building Inspector for a building permit. (Form October, 2018)

CITY OF OXFORD

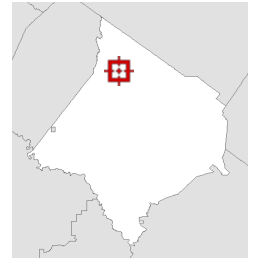
Checklist Applying for a Development Permit

1. Obtain a Development Permit Application from the City Clerk's office.
2. Complete the Application and attach a site plan (either drawn by a professional or sketched on graph paper) with dimensions showing:
 - Shape, size and location of the lot.
 - Shape, size, height, use and location of the buildings to be erected, constructed, altered or moved, as well as any building(s) already existing on this building lot.
 - Indicate how many dwelling units the building(s) are designed to accommodate.
 - Setback lines from adjoining streets and lots.
3. Submit the completed Application to the City Clerk's office.
4. All corners of the lot and any proposed building must be clearly staked out on the ground.
5. The City Clerk will give the application to the Zoning Administrator to review and to schedule a review by the Planning Commission.
6. The regular meetings of the Planning Commission are on the second Tuesday of each month at 7 PM. The applicant will be notified when the application is scheduled for review. The Planning Commission will not review the application unless the applicant or a representative is present at the meeting. A picture or diagram of what is proposed will help the Planning Commission review the request.
7. If the application is approved, an approved copy will be given to the applicant by the Planning Commission.
8. The City of Oxford is responsible for issuing the Building Permit and collecting any required fees. A copy of the approved Development Permit is required before a Building Permit can be issued. The applicant should contact the city's Zoning Administrator (770-786-7004) to determine if a building permit and inspections are required. If a building permit is required, the applicant should bring the approved Development Permit to City Hall to exchange for the necessary building permit(s), and to schedule the inspection.

The foregoing checklist is a brief summary and does not modify or amend the Oxford Zoning Ordinance. See Section 40-841 of the Oxford Zoning Ordinance for a detailed description of the process for applying for a development permit and building permit.



Overview



Legend

- Parcels
- Roads

Parcel ID	X01100000034000	Owner	BURNETT HUGH & KELLY JOSEPHINE	Last 2 Sales			
Class Code	Residential		PO BOX 42	Date	Price	Reason	Qual
Taxing District	OXFORD		PORTERDALE, GA 30070	5/18/1993	\$50000	FM	Q
	OXFORD	Physical Address	205 FLETCHER ST	n/a	0	n/a	n/a
Acres	0.48	Assessed Value	Value \$85400				

(Note: Not to be used on legal documents)

Date created: 7/7/2021
Last Data Uploaded: 7/7/2021 4:15:17 AM

Developed by Schneider
GEOSPATIAL



DEVELOPMENT PERMIT APPLICATION

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GENERAL INFORMATION

Name of Applicant: Carolyn C. King Date of Application: 07.07.2021

Address of Applicant: 128 Longstreet C.R.

Telephone # (s) of Applicant: 229-400-5937

Address / Subdivision / Lot# / Parcel#(s) where the proposed work will occur (list all): _____

Owner of above location(s): ENA

Name of General Contractor (if different from Applicant): _____

Type of work: New building Addition Alteration Renovation Repair Moving
 Land Disturbance Demolition Other

Type of dwelling: Single Family Multi-family Included Apartment Number of units: _____

Briefly describe the proposed work: Building a small shed to store items
6/5 Home Depote

Does the proposed work change the footprint (ground outline) of any existing structures? YES NO

Does the proposed work add a structure(s)? YES NO

List additions to: Heated Sq.ft. 575 Unheated Sq.ft. 6x4 Garage Sq.ft. _____ New Sq.ft. _____

Is the above lot in the Special Flood Hazard Area on FEMA's Flood Insurance Rate Map? Yes No
(Map available from City Clerk)

ZONING DISTRICT (the setback requirements and the zoning map are available from the City Clerk)

Zoning District R-15

Setback Requirements:

Front setback _____ ft. Side setback 10 ft. Rear setback 10 ft.

Minimum required lot width at building line _____ ft.

MECHANICAL INFORMATION (if utility work is included in the proposed work)

A) Sewerage: Is there a change? Yes No City Sewer Septic If so, describe: _____

B) Water Supply: Is there a change? Yes No City Water Well If so, describe: _____

C) Number of Restrooms (Commercial): Is there a change? Yes No Full Half If so, describe: Shed

D) Number of Baths (Residential): Is there a change? NA Yes No Full Half If so, describe: _____

E) Heating: Is there a change? NA Yes No Electric Gas Oil Propane Other If so, describe: _____

F) Electrical: NA number of outlets None

STRUCTURAL INFORMATION

Type of Foundation: Moveable Pier & Footer Slab on grade Basement Other

Type of Construction: Frame Masonry Structural Insulated Panel Insulated Concrete Form
 Panelized Industrialized Manufactured

SITE PLAN DRAWINGS (required for changes to the footprint of existing structures)

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Carolyn C. King
Signature of Applicant

----- OFFICIAL USE ONLY -----
DEVELOPMENT PERMIT

Date Received by Zoning Administrator: _____
Date Reviewed by the Planning Commission: _____

The proposed work contemplated by this application meets the appropriate development standards for the Zoning District noted above. **This is not a building permit in Oxford.**

Approved by: _____ Date: _____
Planning Commission

Development approval is hereby issued, and the applicant is authorized to apply for a building permit with the City of Oxford Building Inspector. **This Development Approval expires six months from the date issued.**

Issued by: _____ Date: _____
Zoning Administrator

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CITY OF OXFORD

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 - Setback lines from adjoining streets and lots.
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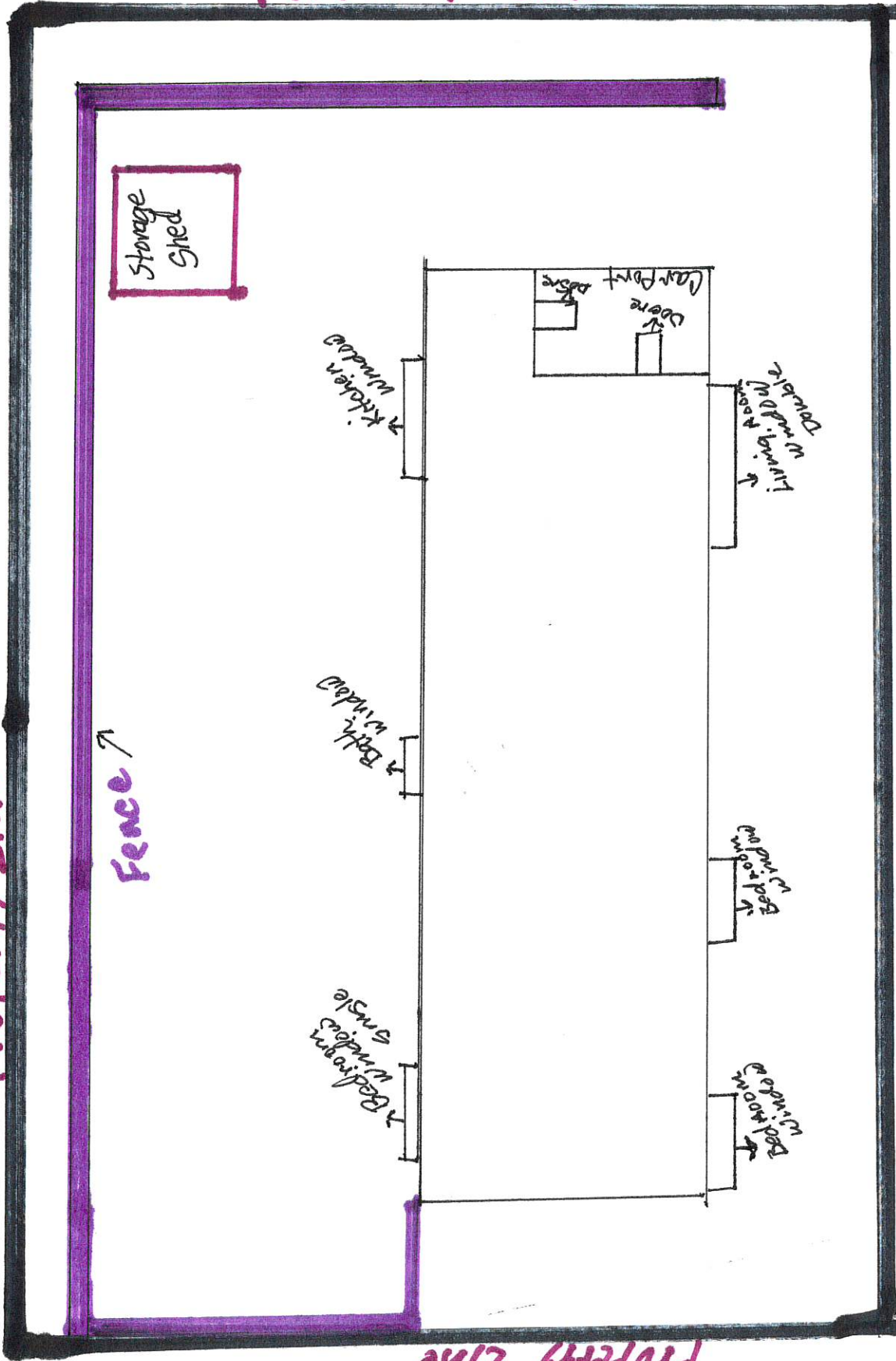
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Property Line

100X150

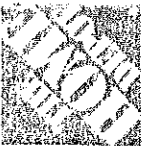
Property Line

Fence



Property Line

Carolyn C. King
 128 Longstreet Cir
 Oxford, MA 00054
 229-400-5937



SPECIAL SERVICES CUSTOMER INVOICE

Store 0128 CONYERS
1330 DOGWOOD DR
CONYERS, GA 30013

Phone: (770) 918-9670
Salesperson: VMJ5UI
Reviewer: VMJ5UI

VALIDATION AREA

SALE 0128 00004 30272 07/02/21 09:58 PM
61 TX8544

This is only a QUOTE for the merchandise and services printed below. This becomes an Agreement upon payment and an endorsement by a Home Depot register validation.

ORDER ID: H0128-221310
RECALL AMOUNT 1750.00
SALES TAX 122.50
TOTAL \$1,872.50
XXXXXX9423 DEBIT USD# 1872.50
AUTH CODE 001323
CPIB Read
AID A000000980840
Verified By: PJM
US DEBIT

SOLD TO

Name: **KING CAROLYN** Phone 1: **(229) 400-5937**

Address: 128 LONGSTREET CIRCLE Phone 2:

City: OXFORD State: GA Zip: 30054 County: ROCKDALE

Job Description: SR-600 Shed

Company Name:

QUOTE is valid for this date: 07/02/2021

INSTALLATION #1

REF # 101

ESTIMATED INSTALL BEGIN DATE: 07/03/2021

ESTIMATED INSTALL END DATE: 09/30/2021

MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers

BASIC INSTALLATION LABOR:

SKU	DESCRIPTION	QTY	UM	TAX	PRICE EACH	EXTENSION
1001-638-503	SHED CONFIGURATOR - TUFF SUN-NAT/	0.00	EA	Y	\$0.00	\$0.00

CUSTOM LABOR SELECTED INCLUDES:

OPTION	DESCRIPTION	QTY	UM	TAX	PRICE EACH	EXTENSION
1	SR-600 6 X 6,UPGRADE - 4' X 6' SINGLE SHED DOOR,CREDIT FOR REMOVAL OF DEFAULT DOOR,BRICK DUST,DELICATE WHITE,PAINT SR-600 MR-450 6' WIDE,GOLDEN CEDAR 3 TAB,16"X8" WALL VENT - WHITE,LEVELING 0"-4"	1.00	EA	Y	\$1,750.00	\$1,750.00

INSTALLATION SITE NAME: Carolyn King

ADDRESS: 128 Longstreet Circle

CITY: OXFORD STATE: GA ZIP: 30054

COUNTY: NEWTON COUNTY SALES TAX RATE: 7.000 TAX: Merchandise - Y LABOR - N

PHONE: (229) 4005937

ALTERNATE PHONE: (229) 4005937

INSTALL LABOR CHARGE: \$1,750.00

TRIP CHARGE: \$0.00

CREDIT FOR DEPOSIT/MEASURE: \$0.00

INSTALL TOTAL DUE: \$1,750.00

*** CONTINUED ON NEXT PAGE ***

Check your current order status online at
www.homedepot.com/orderstatus



(9801) 0100914882

INSTALLATION #1

(Continued)

REF #101

INSTALLER SPECIAL INSTRUCTIONS: SR-600 6 x 6 Upgrade - 4' x 6' Single Shed Door, Credit for Removal of Default Door, Brick Dust, Delicate White, PAINT SR-600 MR-450 6' WIDE, Golden Cedar 3 Tab, 16"x8" Wall Vent - White, Leveling 0"-4"

BASIC INSTALLATION LABOR INCLUDES:

- * DELIVERY OF ALL MATERIALS AND ON SITE CONSTRUCTION OF WOOD STORAGE BUILDING ON CUSTOMER'S ACCESSIBLE LOCATION
- * INSTALLER TRAVEL WITHIN 30 MILES OF NEAREST HOME DEPOT
- * FINAL INSPECTION WITH CUSTOMER INCLUDING INSTRUCTIONS ON CARE OF PRODUCT TO ENSURE PROPER OPERATION
- * FINAL CLEAN UP OF ALL DEBRIS RELATED TO INSTALLATION
- * FINAL CLEAN UP OF JOB SITE
- * 3/4" TONGUE AND GROOVE OSB FLOORING
- * 2"x4" SINGLE BOTTOM PLATES
- * 2"x4" DOUBLE TOP WALL PLATES
- 2X4 WALL STUDS
- * PRIMED 3/8" SMARTSIDE SIDING
- * PRIMED SMARTSIDE TRIM BOARDS
- * 2"x4" RAFTERS JOINED WITH STEEL PLATES
- * 7/16" OSB ROOF SHEATHING

- * STEEL DRIP EDGE WITH BAKED ENAMEL FINISH
- * ASPHALT 25 YEAR SHINGLES
- * 4'X6' STEEL RE-ENFORCED DOOR WITH KEYPED LOCKING DOOR
- SUNDANCE SERIES - 2"X6" GALVANIZED STEEL FLOOR JOIST SYSTEM
- SUNDANCE SERIES - #15 ASPHALT ROOFING FELT
- SUNDANCE SERIES - 5 YEAR WARRANTY FROM TUFF SHED
- KEYSTONE SERIES - 2"X6" PRESSURE TREATED FOUNDATION
- KEYSTONE SERIES - 1 YEAR WARRANTY FROM TUFF SHED
- * AS BUILT, TUFF SHED PRODUCTS ARE NOT INTENDED FOR USE AS A FULL-TIME HABITABLE BUILDING
- * ONCE AN ORDER HAS BEEN PLACED, PRICING IS GUARANTEED FOR UP TO 12 MONTHS. IF THE INSTALLATION IS NOT COMPLETED WITHIN 12 MONTHS FOR ANY REASON, TUFF SHED HAS THE RIGHT TO CANCEL THE ORDER AND ACTIVATE A FULL REFUND.

UNLESS STATED ABOVE THIS INSTALLATION DOES NOT INCLUDE:

LEVELING CHARGE FOR SLOPE DIFFERENTIAL (GREATER THAN 4') 100253
REMOVAL OF EXISTING STRUCTURE
SLABS OR FOUNDATIONS

SPECIAL NOTES:

THIS PO WAS GENERATED USING AN ONLINE CONFIGURATOR. PO DETAILS ARE AVAILABLE BY CALLING 888-883-3743
* INSTALLER WILL CONTACT THE CUSTOMER WITHIN 3-5 BUSINESS DAYS TO REVIEW AND/OR SCHEDULE ORDER
* SITE MUST BE LEVEL WITHIN 4" OR ADDITIONAL CHARGES WILL APPLY
* IF REQUIRED, PERMITS, HOA, ZONING AND OTHER APPROVALS ARE THE RESPONSIBILITY OF THE CUSTOMER AND MUST BE OBTAINED BEFORE ACCEPTING AN INSTALLATION DATE
* INSTALLER CAN BE CONTACTED IF ADDITIONAL INFORMATION IS NEEDED TO OBTAIN A CUSTOMERS PERMIT

DELIVERY VEHICLE WILL PARK AND BUILD SITE IS LESS THAN 200' (IF GREATER THAN 200' PLEASE NOTIFY SALES REPRESENTATIVE)
* THE SITE WILL BE AT LEAST 4' LARGER THAN THE BUILDING IN WIDTH, LENGTH, AND HEIGHT
* AN ADULT MUST BE PRESENT WHO IS AUTHORIZED TO SIGN THE LIEN WAIVER AND AT THE TIME OF INSTALLATION
* CUSTOMER WILL PROVIDE A 110-115 V, 20 AMP ELECTRICAL SOURCE WITHIN 100' OF BUILD SITE
* THERE IS A 15% RESTOCKING FEE FOR A CANCELLED ORDER AFTER INSTALLATION DATE IS SET, INSTALLED SHEDS ARE NON-RETURNABLE
* AN ADULT OVER 18 YEARS OF AGE WITH THE AUTHORITY TO MAKE

*** CONTINUED ON NEXT PAGE ***

INSTALLATION #1

(Continued)

REF #101

* CUSTOMER WILL PROVIDE AN UNOBSTRUCTED PATH TO THE BUILD SITE FOR INSTALLER

* CUSTOMER WILL CONFIRM THAT THE DISTANCE FROM WHERE THE

DECISIONS ABOUT YOUR INSTALLATION MUST BE PRESENT DURING THE INSPECTION (WHEN APPLICABLE), DELIVERY AND INSTALLATION

END OF INSTALL #1

TOTAL CHARGES OF ALL MERCHANDISE & SERVICES

The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.

ORDER TOTAL	\$1,750.00
SALES TAX	\$122.50
TOTAL	\$1,872.50
BALANCE DUE	\$1,872.50

END OF ORDER No. H0128-221310